

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training  
THROUGH : Deputy Director of Training  
FROM : Deputy Registrar/TR

DATE: 8 May 1958

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SUBJECT: Weekly Activity Report No. 18  
April 30 - May 6, 1958

Document No. 76

NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S 8

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1

Date: 09 MAR 1978

## I. SIGNIFICANT ITEMS:

None

## II. OTHER ITEMS:

1. We have received the fiscal '59 external training requirements of the major components, and for budgetary purposes, have prepared estimated costs of these requirements. These estimated costs are almost two and a half times the estimated costs of the fiscal '58 external requirements. Broken down into major components the increase is as follows: DD/I, 200% increase over fiscal '58; DD/S, approximately 75% increase; and DD/P, 70% increase. A small portion of this increase can probably be attributed to increased costs of some of the programs. However, the major portion of it directly reflects increased requirements. We plan to undertake a more detailed review in order to determine what general fields of training are reflected in the increases, and other significant data.

2. In our weekly report of 17 April, we reported the informal attempt by [ ] to collect per diem for the period he was enrolled in Operations Familiarization at [ ]. We now learn that [ ] has formally submitted a claim concerning this matter. The claim, received originally by MPD, was forwarded to the Finance Division with a request by MPD for decision in the matter of per diem for military types assigned TDY to [ ]. Finance Division is currently preparing a memorandum for General Counsel requesting clarification of this matter. Upon learning of this, [ ] met with Finance Division and the following was agreed to:

TK  
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a. That OTR would be provided a copy of the Finance Division memo to General Counsel.

b. That General Counsel would be advised of OTR's interest in this case. Subsequently we have talked with members of the General Counsel and have been assured that this case will be fully discussed with OTR before a decision is reached. The basic issue involved is whether JTRs will be applied in these situations (under which the [redacted] in addition to meals and quarters) or whether the Agency Regulation that provides for the DTR to establish per diem rates, will apply.

DDS  
we strongly  
advocate this

3. Following discussions with the DDTR concerning several RI applicants for Operations Support, and discussions with John [redacted] RI Training Officer, RI applications, which originally numbered 22, have been reduced to eight. All of the eight are scheduled for the full course. Originally the 22 had been scheduled for Phase I only. This reduction is accounted for in small part by several people who did not satisfactorily complete IOC, but in major part by a request from [redacted] for withdrawal following intensive review by him of the applicants and their particular needs.

4. In the december 1956 issue of the OTR Bulletin, there appeared an item concerning policy on Agency sponsorship of academic research leading to graduate degrees. The policy limited financial support of research performed by Agency Career Staff employees in production of theses or dissertations meeting requirements for graduate degrees. This week we received the first dissertation completed under the provisions of this policy. Subject of the dissertation is "Soviet Political and Economic Policy in Austria, 1945 - 1955", prepared by [redacted] of OCR. Financial support of the program, approved in May 1957, was in the amount of \$125.00. Copy of the dissertation will be distributed to interested points in the Agency.

5. Of the eleven candidates scheduled for Senior Defense Schools in August, six have been granted "Q" clearances as of this date, and five are pending. Of the five pending, two were submitted by the sponsoring Office at a late date and may not come through in time.

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with [redacted] Office of Security Training Officer,  
to clarify for him the basis on which percent-in-training  
25X1 figures are computed for the monthly reports required by  
[redacted] It was immediately evident that he understood and  
25X1 accepted the principle of the restricted application of the  
5%-in-training policy to headquarters on-duty staff personnel.  
[redacted] suggested that he had inadvertently erred in  
transmitting his recent request for approval of credit for  
training engaged in by field personnel.

25X1 7. [redacted] is attending the 14th Annual Conference  
of the American Society of Training Directors now in progress  
at the Sheraton-Park Hotel.

8. R/TR continues on jury duty.

DDS 9. During the week 30 April - 6 May 1958, there were 898  
people enrolled in OTR conducted courses.

[redacted]

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